



# Dolls House Nursery

71 Havant Road  
East Cosham  
PO6 2JD  
02392 385858

[dollshousenursery@rocketmail.com](mailto:dollshousenursery@rocketmail.com)

## Welcome to Dolls House Nursery

We hope you and your child will be very happy here.  
This pack contains lots of handy information about us,  
and the service we provide.

Please do not hesitate to contact us with any further  
questions you may have.

You may like to keep this booklet for future reference.



# Dolls House Nursery

71 Havant Road  
East Cosham  
PO6 2JD  
02392 385858

[dollshousenursery@rocketmail.com](mailto:dollshousenursery@rocketmail.com)

## What to bring to nursery

- ⚖️ A bag with weather appropriate spare clothes in case of any accidents.
- ⚖️ Wet, cold or sunny weather clothing as we use the garden in all weathers. Wellies, sun hats, sun cream etc.
- ⚖️ Paracetamol/ibuprofen to either stay here or be kept in their bags.
- ⚖️ A water bottle or cup to keep at nursery (unless they use a tommee tippee).
- ⚖️ Slippers for them to wear (optional).
- ⚖️ If your child is still in a nappy we ask that you provide them. We can either, store a large pack and inform you when they are running low. Or you can provide them in the bag daily. We recommend 4/5 per full day.
- ⚖️ If you are providing a lunch, we ask that it comes in a lunch bag with an icepack as we are unable to store them in our fridges due to space.

## Healthy eating

At Dolls House Nursery we provide breakfast, snacks and tea.

For breakfast we have a choice of cereals available for all children. Breakfast is between 7.30-8.30am each morning. If parents wish to bring in their own breakfast for their child this is fine.

Snacks consist of fruit alongside a savoury option and water or milk is offered.

We provide whole milk for children under the age of 2 years and Semi Skimmed milk for children over 2 years of age.

We are conscious of the importance of healthy eating, therefore all of our meals are cooked from scratch where possible and we are doing our best to provide a balanced healthy diet.

We are keen on supporting our parents to promote healthy eating at home and suggest that if you are bringing a packed lunch that it contains, 1 portion of veg or salad, 1 portion of fruit, 1 portion from the milk and dairy group, 1 portion from the meat or meat alternative group and 1 portion from the wheat or grain group.

Please be aware that we may have children with a nut allergy so we ask that you do not provide any foods containing nuts.

If you wish to provide your child with a hot meal for lunch we have re-heating facilities that are available but we do ask for any meals to have a maximum preparation time of 5 minutes.

We have a number of staff who has attended food hygiene courses, but we also carry out in-house training with all staff.



# Dolls House Nursery

71 Havant Road  
East Cosham  
PO6 2JD  
02392 385858

[dollshousenursery@rocketmail.com](mailto:dollshousenursery@rocketmail.com)

## **Attendance**

At Dolls House Nursery we believe good attendance is essential if children are to be settled and take full advantage of the learning and development opportunities available to them. At a young age continuity and consistency are important contributors to a child's well-being and progress. Also we believe regular attendance at nursery can set good practice for school.

We monitor attendance in line with safeguarding good practice. We ask that parents inform the nursery of any holidays or absences they are aware of. This helps with our staffing and ratios.

We also ask parent/carers to telephone the nursery before 9.30 if a child is unwell and won't be attending that day. If we don't hear anything by this time a telephone call will be made to you to ensure everything is ok. For longer absences we ask that you inform us regularly so we know when to expect them back.

## **Medication**

While it is not our policy to look after sick children, who should be at home until they are well enough to return to nursery, we will administer medication as part of maintaining their health or when they are recovering from an illness. If a child has not had medication before, we advise that parents keep the child at home for the first 24 hours to ensure no adverse effects. All medication is recorded on a child's individual medication form and parents are informed at the time of collection. A signature is required for permission and again at the end of the day.

When necessary we may be required to phone a parent if a child becomes unwell at nursery. If you receive a call from us, informing you that your child is unwell, it maybe that you need to take immediate action in collecting them.



# Dolls House Nursery

71 Havant Road  
East Cosham  
PO6 2JD  
02392 385858

[dollshousenursery@rocketmail.com](mailto:dollshousenursery@rocketmail.com)

## Common childhood illness

At Dolls House Nursery it is our duty to ensure that we minimise the risk of spreading infections. By using the 'Guidance control in schools and other child care settings' poster provided by the Health Protection agency these are the guidelines we follow for childhood illnesses.

Common Childhood illness	Exclusion period from nursery
Vomiting and Diarrhoea	48 hours exclusion from the last episode
Chicken pox	Until all spots are scabbed
Hand, Foot and Mouth	No exclusion necessary, however if there is an outbreak we will consider exclusion until further notice
Slapped Cheek	No exclusion necessary
Conjunctivitis	No exclusion, however must have started antibiotic treatment
Impetigo	Exclusion until lesions are crusted and healed, and treatment has begun
Head lice	Exclusion until treatment has been applied
Threadworm	Exclusion until 24 hours after treatment begins.

## Security

We have CCTV which covers the exterior of the building as well as the interior exit door, these are recorded 24 hours a day and allows us to see who enters the building easily.

The gate at the parent's entrance requires a code to be opened, parents are informed of this code when they attend a settling in visit at the nursery. This leads them to the front door. We ask all parent/carers to not allow entrance to anyone ringing the doorbell. It is our policy that only a member of staff may permit anyone into the building. We use a password system for adults that have not collected before and would always ask for identification. Parents should always inform the nursery if an unfamiliar adult is due to collect their child at the end of their session.



# Dolls House Nursery

71 Havant Road  
East Cosham  
PO6 2JD  
02392 385858

[dollshousenursery@rocketmail.com](mailto:dollshousenursery@rocketmail.com)

## Parent/carer partnerships

Parent/carers are the most important people in a child's life. Our aim is to work together with you to enhance children's learning and development.

We like for you to be as involved in your child's nursery life as much as possible.

We offer an abundance of opportunities for you to come and be a part of your child's learning experiences at nursery. These include stay and play sessions which gives you a chance to get involved in some of the activities we provide getting a feel of what the children do while they are here. Key person meetings are held twice a year and give you a chance to meet with your child's key person to talk about their development and have a look through their recent progress report. We use an online system called tapestry to track development and each child will have their own learning journal which you have access to from your own devices. Observations are uploaded to this regularly by their key person and parents/carers are encouraged to upload any snapshots of learning outside of the setting. Any reminders, special announcements or information about the nursery are displayed on display boards situated around the nursery, sent via e-mail and are also confirmed verbally by staff. We have an official Facebook group for 'Farlington and Dollshouse Nurseries' parents/carers. This is a closed group and the privacy settings mean only managers can accept requests to join. The group is used to display information about upcoming events and photos of the activities the children participate in.

We frequently evaluate our service and are always striving for continuous improvement. Any suggestions or feedback from parents, is always greatly received and used to improve our practice.